



Room 545 Sibley Hall
SUNY Plattsburgh
Plattsburgh, New York 12901
518-564-5000
518-564-5001 (FAX)
<https://northcountrytrc.wixsite.com/education>

Minutes
Policy Board Meeting
May 22, 2023

1. Call to order

Vicki Washburn, Vice-Chairperson, called the meeting to order at 4:15 pm.

2. Approval of Minutes

- ✓ Motion to accept the minutes from March 2023 – B. LeClair and second J. Stapley Motion carried, unanimous.

3. Fiscal Report

Denise submitted a monthly report of the current status of NCTRC

- ✓ Motion to accept the fiscal report dated May 22, 2023 – A. Waldron and second J. Stapley Motion carried, unanimous.

4. Reports and Communications

Director's report attached

New Business

Vote to ratify the bylaw changes proposed at the March 2023 policy board meeting. All in favor, Unanimous

The Director passed out the 2023-2024 FS10 budget proposal and discussed each section. The budget connected with the Continuation Application and is the same amount as the 2022-2023 school year.

- Motion to accept the proposed Budget (FS10) and Continuation Application as presented for the 2023-2024 school year, B. LeClair and second A. Waldron- Motion carried, Unanimous

The Center has had a work study student, Grace Jolicoeur, since February. Her time has ended since the college does not pay over summer semester, but she is local and the Director thought it would benefit the center to keep her on for about the next 2 months. She could be paid as an independent contractor and would work 20 hours/week until August.

- Motion to allow Grace Jolicoeur to work during NCTRC summer hours May through the beginning of August at a rate of \$18/hour, C. McCarty and second H. Walsh. Motion carried, Unanimous

At the Policy Board Self-Study at the end of April, the attendees chose future meeting dates. As it turns out, one of the dates is the day the Director will be out of town at the Fall Focus meeting. We are changing the original October date of the 18th to the 4th. The potential change of meeting format (4 half day meetings with early release days) was discussed. Some members are able to get their districts to agree, but we had some that weren't as supportive. After reviewing the survey filled out by policy board members, the conclusion was reached to continue the after school meeting time, but to change from Mondays to Wednesdays at 4:15 pm.

The Self-Study meeting also discussed a future Mentor Program. This program would consist of a small work group, which would be paid to set up and evaluate the program. Policy board members who are interested in participating can join that group. The program is funded for \$16,500 from the budget. The plan is to start small with 10 mentors and 10 mentees. Mentors will be paid for their services and matched with local new teachers. The Director will send out an email with some date choices for the first meeting (hopefully June).

There will be an AI Workshop on May 31 from Noon to 3 pm at the Teacher Center. At this point we have around 20 people attending the session. Please share the flyer with your teachers. CTLE Hours will be given.

NYSUT Update: Attached

Other:

Vicki let us all know that the local retiree council has awarded 2 \$1000 scholarships to local students who are interested in becoming educators. In the past, the council has gotten around a dozen applications. This year they received 25. That is encouraging.

Vicki thanked Denise (Director) for all her work and advocacy for the Teacher Centers.

The Director took an opportunity to thank Melody Trombley for her years of service as a policy board member. Melody is retiring in June, but intends on coming in to work for the Teacher Center in her spare time. We will miss her!

Review Timeline/Upcoming Events

NCTRC Monthly Meeting Dates 2023-2024

- o October 4, 2023
- o January 17, 2024
- o March 13, 2024
- o May 29, 2024

- ✓ Motion to adjourn, made by J. Stapley, at 5:04 p.m.; seconded B. Fregeau-Motion carried. unanimous

Next meeting will be October 4, 2024 starts at 4:15 p.m. @ NCTRC.

Attendance Records

May, 2023

Policy Board Meeting

Quorum Present

Present:

Cynthia McCarty
April Myers-Lautenschuetz
Jeanette Stapley
Melody Trombley
Vicki Washburn
Theresa Figoni
Bailey Fregeau
Jennifer Kowalczyk
Amanda Trombley
Bethany LeClair
Melissa Niquette
Jennifer Goodwin
Heather Walsh
Tammi Kreckel
Angie Waldron

Chairperson, SUNY Plattsburgh
Parent representative
Retired Teacher, Essex
Northeastern Clinton Central School
Retired Teacher, Clinton County
Saranac Central School
LEA Representative
Business Person, Mountain Lake PBS
Northern Adirondack CSD
Plattsburgh City Schools
Bouquet Valley School
Beekmantown
Willsboro
Moriah Central School
CVES

Also Attending:

Denise Sypek
Kaitlyn Jubert

NCTRC Director
NCCS (Future Board Member)

Absent:

Catherine Butts
Laura Corey
Kyle Lang
Bonnie Gregware
Kathleen Morse
Dan Liegel
Steven Patnode

Peru Central School
Schroon Lake CSD
Ticonderoga CSD
Retired Teacher, Clinton County
Keene CSD
AuSable Valley Central School
Chazy Central School

Minutes Submitted by Denise Sypek, Director 5/23/2023