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Minutes
Policy Board Meeting
March 13, 2024

1. Cynthia McCarty, Chairperson, called the meeting to order at 4:13 pm.

- 2. Approval of Minutes**

-Motion to accept the minutes from January 2024 –J. Stapley and second B. Fregeau:
Motion carried, unanimous.

- 3. Fiscal Report**

Denise submitted a monthly report of the current status of NCTRC

- ☐ -Motion to accept the fiscal report dated March 13, 2024 – H. Walsh and second V. Washburn: Motion carried, unanimous.
- ☐ Denise asked the board to transfer funds (\$4984) from Code 450 to code 400 to pay for additional classes
- ☐ -Motion to transfer \$4984 from code 450 to code 400 in the grant T. Figoni, 2nd B. LeClair motion carried, unanimous

- 4. Reports and Communications**

Director's report attached

- 5. New Business**

We were approached by a teacher from Willsboro who asked if we would be willing to send her to the National Council of Teachers of English annual conference. We discussed the idea moving forward of having guidelines for such a request.

- ☐ We will allow policy board members and instructors to request funds for Professional Learning. Each request will be put to the board for an independent vote
- ☐ Anyone who is sent to a conference will be required to offer something to the NCTRC (Workshop, class, presentation) upon their return
- ☐ Anyone outside of the policy board or instructors will be required to request funds through the NCTRC Request for Funds form

Denise will email the teacher to let them know they can apply for funds in the spring.

-Motion to deny funding request for C. Charbonneau A. Myers-Lautenschütz 2nd J. Stapely. Motion carried, unanimous

The mentoring program is finishing up for the year. The advisory group will continue to work on planning the workshop for May. Denise and Cindy presented to the local superintendents to get their feedback. Three takeaways from the meeting:

- ☐ We should consider training mentors
- ☐ We should focus on smaller school districts
- ☐ We might want to offer new teacher classes

Denise and Jeanette attended Committee of 100 last week. Reviews were positive. Jeanette will share results in NYSUT report (below).

We looked at the old Mini-Grant application and started to talk about moving forward. Teacher Centers cannot just write checks to districts, so applications will be looked at internally and the NCTRC will decide what we want to fund moving forward.

At the last Policy Board meeting it was decided that the Personnel Sub Committee will reconvene to plan steps moving forward to hiring a new director when Denise retires in 2026. Committee volunteers will be Jeanette, Cindy and Angie.

Denise asked the group if they would be interested in doing a Self-Study one afternoon in April. Whoever can come will be provided lunch and half day sub pay for their district. Denise will send out a form to pick some dates for the month. Tuesdays and Thursdays work best for everyone.

Kim Wilfore from RENY came to share scholarship information with the board. She is asking for help getting out the word about the opportunity. Denise will share with the members and they can forward it if they wish. The information was already posted on the website, but the board would like there to be a disclaimer on the website that makes it clear that the NCTRC is not affiliated with RENY and information/questions should be forwarded to RENY.

Mountain Lake PBS is offering the Beyond the Peaks Film Contest. Information was shared with policy board members and flyers were distributed.

NYSUT Update

- Committee of 100: Meetings were positive NYSUT continues to fight for Foundation Aid, Tier 6, Community Schools, Higher Ed, BOCES and of course Teacher Centers
- Jeanette pointed out the success of Vote Cope in the North Country
- Shared an article called Hurry Up and Wait. Denise will forward to the group

Review Timeline/Upcoming Events

☐ NCTRC Monthly Meeting Dates 2023-2024

☐ May 15, 2024

- ✓ Motion to adjourn, made by J. Stapley, at 5:29 p.m.; seconded B. Fregeau-Motion carried. unanimous

Next meeting will be May 15, 2024 starts at 4:15 p.m. @ NCTRC.

Attendance Records

March 13, 2024

Policy Board Meeting

Quorum Present

Present:

Cynthia McCarty
Jeanette Stapley
Kaitlyn Jubert
Vicki Washburn
Jennifer Kowalczyk
Amanda Trombley
Bethany LeClair
Melissa Niquette
Heather Walsh
Tammi Kreckel
Angie Waldron
Bailey Fregeau
Theresa Figoni
April Myers-Lautenschuetz

Chairperson, SUNY Plattsburgh
Retired Teacher, Essex
Northeastern Clinton Central School
Retired Teacher, Clinton County
Business Person, Mountain Lake PBS
Northern Adirondack CSD
Plattsburgh City Schools
Bouquet Valley School
Willsboro
Moriah Central School
CVES
LEA Representative
Saranac Central School
Parent representative

Kathleen Morse

Keene CSD

Also Attending:

Denise Sypek

NCTRC Director

Absent:

Dan Liegel

AuSable Valley Central School

Steven Patnode

Chazy Central School

Jennifer Goodwin

Beekmantown

Catherine Butts

Peru Central School

Minutes Submitted by Denise Sypek, Director 3/14/2024