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<https://northcountrytrc.wixsite.com/education>

Minutes
Policy Board Meeting
October 4, 2023

1. Call to order

Cynthia McCarty, Chairperson, called the meeting to order at 4:13 pm.

2. Approval of Minutes

- ✓ Motion to accept the minutes from May 2023 –V. Washburn and second J. Stapley: Motion carried, unanimous.

3. Fiscal Report

Denise submitted a monthly report of the current status of NCTRC

- ✓ Motion to accept the fiscal report dated October 4, 2023 – B. LeClair and second C. Butts Stapley: Motion carried, unanimous.

4. Reports and Communications

Director's report attached

New Business

It is a new year and at the first meeting of the fiscal year we elect a Chairperson and Vice-Chairperson.

- ✓ Motion to elect Cindy McCarty for Chairperson and Vicki Washburn for Vice-Chairperson for the 2023-2024 fiscal year by J. Stapley, seconded by C. Butts: Motion carried, unanimous

Melody Trombley, retired educator and previous policy board member has been filling in as an office worker. She is learning how to complete additional office tasks. Denise has asked that we can begin paying Melody as an independent contractor at a rate of \$18/hour (same as previous position).

- Motion to approve Melody as an independent contractor at a rate of \$18/hour for up to 10 hours per week A. Waldron and second C. Butts: motion carried, unanimous

Melody would also like to serve on the policy board as a retiree. As per our bylaws, CVCR (Champlain Valley Council of Retirees) will recommend. Vicki and Jeanette will bring it to the meeting next week. At this point the answer is yes, (we do not need to vote on our end) pending CVCR approval.

Angie Waldron is asking the policy board if they could approve the use of the back room in the NCTRC for the physical portion of TCI training. In the past, TCI training would complete that portion in another room in Sibley Hall. It is getting nearly impossible to find a room that works with the schedule. There was discussion as to why this was started (damage had been caused at another site and the sitting board did not want to entertain any damage in the new space).

- Motion to approve TCI Physical training at the NCTRC H. Walsh and second B. LeClair: motion carried- unanimous

Heather Walsh would like to attend the ISTE training in June of 2024. She has gotten approval from her district to attend. She has agreed to provide technology PD for the 2024-2025 school year at the NCTRC.

- Motion to approve Heather Walsh attending the ISTE conference in June 2024. The NCTRC will pay for travel (flight, hotel, food, transportation and registration) C. Butts and second V. Washburn: motion carried- unanimous.

The mentoring program has begun. October 4 is the kick-off with all participants. There are 13 mentors and 13 mentees. Pairs will meet for 2 hours per month and complete one 2-hour observation.

Mountain Lake PBS is sponsoring a Student Film Festival. We encourage all board members to share information with their districts. This is for high school students, and winners can get \$1000. PBS is also offering numerous resources on their website, along with training. They are willing to work with districts as well as pre-service teachers on PD. They now offer CTLE hours as well. Jen also shared student mental health tools located on PBS Learning Media.

Denise let everyone know that as of June 30, 2026 she will be retiring. It would be smart to start thinking of a process to choose a new director. It would behoove us to have a plan in place for the 2024-2025 school year so that if possible we would know the replacement and be able to transition to a new director in the 2025-2026 school year.

NYSUT Update

- Blue Ribbon commission meeting in November. 8 out of 64 members are teachers. Significant changes are expected.
- President Persons make over 50 visits to schools. "This is the best part of the job."
- Teacher shortage is hitting NYS hard
- Fix Tier 6 campaign is ongoing.
- SpEd age changing from 21 to 22
- Science of reading is moving throughout the state.
- Community outreach links will be forwarded to policy board members
- Jeanette is raising money for Alzheimer's and will be doing a walk. Please donate.

We have a change to the calendar. The May meeting will be May 15, 2024.

Review Timeline/Upcoming Events

NCTRC Monthly Meeting Dates 2023-2024

- January 17, 2024
- March 13, 2024
- May 15, 2024

- ✓ Motion to adjourn, made by J. Stapley, at 5:15 p.m.; seconded A. Waldron-Motion carried. unanimous

Next meeting will be January 17, 2024 starts at 4:15 p.m. @ NCTRC.

Attendance Records October 4, 2023 Policy Board Meeting Quorum Present

Present:

Cynthia McCarty
Jeanette Stapley
Kaitlyn Jubert
Vicki Washburn
Jennifer Kowalczyk
Amanda Trombley
Bethany LeClair
Melissa Niquette
Heather Walsh
Tammi Kreckel
Angie Waldron
Catherine Butts

Chairperson, SUNY Plattsburgh
Retired Teacher, Essex
Northeastern Clinton Central School
Retired Teacher, Clinton County
Business Person, Mountain Lake PBS
Northern Adirondack CSD
Plattsburgh City Schools
Bouquet Valley School
Willsboro
Moriah Central School
CVES
Peru Central School

Also Attending:

Denise Sypek
Amanda Bokus

NCTRC Director
Saranac Central School (Future Board Member)

Absent:

Bailey Fregeau

LEA Representative

Theresa Figoni
Kathleen Morse
Dan Liegel
Steven Patnode
April Myers-Lautenschuetz
Jennifer Goodwin

Saranac Central School
Keene CSD
AuSable Valley Central School
Chazy Central School
Parent representative
Beekmantown

Minutes Submitted by Denise Sypek, Director 10/4/2023